



Airport Leasing Office
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Fairbanks, AK 99709
Telephone: 907-474-2520
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State of Alaska
Department of Transportation & Public Facilities
Fairbanks International Airport
**Application for
Vehicle Rental Business Permit**

Date: _____

ADA- _____

1. Name of Applicant: _____

2. Telephone No.: _____

3. Mailing Address: _____

4. Fax No. _____

5. Email: _____

6. Name to appear on Permit: _____

7. Telephone No. _____

8. Address to appear on Permit: _____

9. Fax No.: _____

10 Email: _____

11. Billing Address: _____

12. Incorporated? ☐ Yes ☐ No

Where? _____ When? _____

13. Desired Begin Date: _____ End Date: _____

14. Registered in the State of Alaska? ☐ Yes ☐ No

15. Application is for a Vehicle Rental Business Permit. A vehicle rental business is defined in 17 AAC 42.990(7) as the activity of renting or leasing or offering to rent or lease vehicles for use by others and that (A) operates on an airport; or (B) derives business from an airport and picks up, offers to pick up, or arranges for pick-up of customers at the airport.

16. On the back of this application list the vehicles to be operated on the airport under this permit.

17. Application Fee: A \$25.00 non-refundable application fee must accompany this application. Please make checks payable to "State of Alaska". Incomplete applications will not be processed.

18. Permit Fees: A vehicle rental business permittee shall pay the applicable fee for the permit established in the fee schedule adopted under 17 AAC 42.125, which is the greater of \$250 per year or eight percent of Airport-related Gross Sales, as defined in the Permit.

19. Additional Requirements: Monthly submittals of Certified Activity Reports verifying gross sales and annual special purpose financial statements are required and are spelled out in the Permit Agreement.

Applicant's signature: _____

Applicant's Title: _____

Print name: _____

Date: _____

17 AAC 42.100 - VEHICLE RENTAL BUSINESS PERMIT

LIST THE VEHICLES TO BE OPERATED ON THE AIRPORT UNDER THIS PERMIT

[illegible]

17 AAC 42.100 - VEHICLE RENTAL BUSINESS PERMIT

- a. To operate a vehicle rental business on an airport, a person who does not have a concession to operate a vehicle rental business in a department-operated terminal building must hold a current vehicle rental business permit issued under this section.
- b. A person must submit an application for a vehicle rental business permit in writing to the airport manager and include
 - 1. a list of vehicles that the applicant proposes to operate on the airport under the vehicle rental business; the list must include the year, make, model, license plate number and issuing state, and serial number for each vehicle;
 - 2. a description of the services that the applicant proposes to offer under the permit; and
 - 3. any application fee established under 17 AAC 42.125.
- c. The airport manager shall approve an application for a vehicle rental business permit unless the manager determines that
 - 1. approval must be denied under 17 AAC 42.010(g);
 - 2. the proposed use would interfere with or is otherwise incompatible with the security, safety, maintenance, or operation of the airport;
 - 3. the proposed use would violate applicable law, the state's obligations under revenue bonds issued under AS 37.15.410 - 37.15.550, an exclusive right the department has granted to another person, a covenant running with the airport land, or an applicable FAA grant assurance adopted by reference under 17 AAC 42.010(d);
 - 4. the proposed use would result in a violation of applicable law; or
 - 5. the proposed use is inconsistent with sound airport planning.
- d. A decision by the airport manager to deny an application for a vehicle rental business permit must be in writing.
- e. A vehicle rental business permit is not transferable and may not exceed a term of five years.
- f. A vehicle rental business permittee shall pay the applicable fee established under 17 AAC 42.125.
- g. A vehicle rental business permittee shall provide such evidence of insurance coverage for the permittee's operations on the airport as the airport manager determines appropriate under 17 AAC 42.410(b)(15), considering the number and type of vehicles covered by the permit and the services the permittee proposes to provide.
- h. A vehicle rental business permittee may not use or operate a vehicle on the airport in conjunction with a vehicle rental business unless the vehicle is listed on the permit and displays the identification described in this subsection. For each calendar year and each vehicle listed on the permit, a permittee shall, upon payment of any applicable fee established under 17 AAC 42.125, obtain from the airport manager a sticker or other form of identification designated by the manager. The manager shall mail or deliver identification for a vehicle only to a person who has a permit at the airport, has paid any applicable fee, and has submitted the vehicle information required under b.1. of this section for that calendar year. A permittee shall maintain conspicuously affixed to each vehicle the current year's identification that the manager has issued for that vehicle.
- i. A vehicle rental business permittee operating a vehicle on airport property shall keep the vehicle in safe operating condition. The airport manager shall order a permittee to remove from service any permittee vehicle the manager determines to be unsafe or otherwise in violation of this section.
- j. A vehicle rental business permittee may park, wait, and drop off or pick up a passenger only at a premises or in an area the airport manager has designated for that purpose.
- k. A vehicle rental business permittee may cancel a permit and cease operations at the airport at any time on written notice to the airport manager.
- l. The airport manager shall, after written notice to the permittee, cancel a vehicle rental business permit and invalidate all vehicle identification issued to the permittee if the manager determines that the permittee
 - 1. is not in compliance with the vehicle rental business permit and has not corrected the noncompliance within 10 days after receipt of the notice; or
 - 2. has ceased vehicle rental operations on the airport.
- m. Cancellation of a vehicle rental business permit by the airport manager must be in writing and state the reasons for the cancellation.
- n. An applicant or permittee may protest the airport manager's decision to deny an application or cancel a vehicle rental business permit in accordance with 17 AAC 42.910.